

# West Wimbledon Primary School

## Draft Full Governing Body and Committee meeting schedule

### Academic Year 2018-19



	Date	Meeting	Times	Changelog and suggested areas of focus
Autumn term 2018	Tuesday 11 September	Governors' Results Breakfast 1 – Headline Data	08:00 – 08:45	Date and theme repeated from last year
	Monday 17 September	School Business sub-committee 1	08:00 – 09:00	Repeated from last year, but all meetings now a) on a Thursday for Candice and b) earlier for Governors
	Tuesday 18 September	Standards, Teaching & Learning sub-committee 1	08:00 – 09:00	Repeated from last year/More local and national data will be available to analyse, since the Results Breakfast
	Tuesday 25 September	Governors' Strategic Planning /Afternoon	12:30 – 17:00	Needs to remain early, to allow SIP to be produced before half-term
	Wednesday 10 October	Pupils and Community sub-committee 1	08:00 – 09:00	Same week as before
	Tuesday 30 October	FULL GOVERNING BODY MEETING - Autumn	18:30 – 20:30	Same week as before, due to SIP. However, moved to a Thursday, for School staff, and I recall bringing forward start time was mooted.
	Tuesday 11 December	School Business sub-committee 2	08:00 – 09:00	Same week as before
Spring term 2019	Friday 11 January	Governors' Results Breakfast 2 – Inspection Data Summary Report	08:00 – 08:45	Date and theme repeated from last year
	Wednesday 16 January	Standards, Teaching & Learning sub-committee 2	08:00 – 09:00	Standards, Teaching and Learning 2 and Pupils and Community 2 swapped to allow the former to review internal pupil data from Autumn term and floor and coasting benchmarks, and the latter to focus on preparation for upcoming surveys
	Wednesday 30 January	Pupils and Community sub-committee 2	08:00 – 09:00	
	Tuesday 12 February	School Business sub-committee 3	08:00 – 09:00	Moved back to provide the opportunity to assess Merton's indicative budget figures, promised by the end of January.
	Wednesday 20 March	FULL GOVERNING BODY MEETING – Spring *	18:30 – 20:30	Pushed back, as it is a later-finishing term
	Tuesday 2 April	School Business sub-committee 4	08:00 – 09:00	This, and the final two School Business committees, have moved better to suit the rhythm of the School's budget-setting process and the possible need for a deficit budget meeting with the LA.
Summer term 2019	Tuesday 30 April	Governors' Results Breakfast – Focus to be decided	08:00 – 08:45	It was Pupil Premium this year: that might be worth revisiting.
	Tuesday 7 May	School Business sub-committee 5	08:00 – 09:00	This allows a month before any possible LA deficit meeting LA.
	Wednesday 8 May	Pupils and Community sub-committee 3	08:00 – 09:00	This move allows analysis of the recently arrived three survey results.
	Tuesday 21 May	School Business sub-committee 6	08:00 – 09:00	This allows a final look at the budget before an LA meeting or, if not necessary, can focus on Premises and the Summer works schedule.
	Wednesday 3 July	Standards, Teaching & Learning sub-committee 3	08:00 – 09:00	This move allows the committee to see the Key Stage 1 SATs test data and the (more important) overall Teacher Assessment levels, which are the ones reported to parents in Reports.
	Tuesday 16 July	FULL GOVERNING BODY MEETING - Summer	18:30 – 20:30	Whilst later than usual, this allows Governors to see the Key Stage 2 results, due in School two days before, if 2017 timescales are repeated.

\* School Council to attend the first 10 minutes of Spring Full Governing Body Meeting

<b>Governors' Results Breakfast</b>	3
<b>Governors' Strategic Planning Afternoon</b>	1
<b>Pupils and Community sub-committee</b>	3
<b>School Business sub-committee</b>	6
<b>Standards, Teaching &amp; Learning sub-committee</b>	3
<b>FULL GOVERNING BODY MEETING</b>	3
	<b>19</b>